Subject: Re: TOMORROW MORNING - TIME SENSITIVE - USC Roundtable on Homelessness Guest Confirmation and Parking Information
From: Solomon Rivera <solomon.rivera@lacity.org>
Date: 10/26/16, 5:48 PM
To: Rachel Brashier <rachel.brashier@lacity.org>
CC: Dina Andrews <dina.andrews@lacity.org>

I agree, don't feel like it's worth dropping what we're doing. What did we say about the Fri event at 'SC?

Sent from my iPhone

On Oct 26, 2016, at 5:32 PM, Rachel Brashier <rachel.brashier@lacity.org> wrote:

> I can attend Solomon, but don't really feel like it's something any of us HAVE to be at. Might be better to do tour of Epworth and do staff meeting...
>
> On Wed, Oct 26, 2016 at 4:08 PM, Dina Andrews <dina.andrews@lacity.org> wrote:
>
> > This just came in. They are not asking for CM MHD, they are asking for Staff but it's Chief Earl Paysinger's office.
> >
> > How do you want to handle?
> >
> > Dina
> >
> > On Wed, Oct 26, 2016 at 2:07 PM, Patricia Alarcon <palarcon@usc.edu> wrote:
> >
> > > Dina,
> > >
> > > I hope this email finds you well. Can you forward this email to your office District Director. My apologies for this last minute notice, the USC LGR team recommended that I should extend and invitation to your office, thus would love to have someone from your office attend this meeting (see email below).
> > >
> > > Patricia Alarcon
> > >
> > > **********
> > > **********
> > > **********
> > > **********

Dear Guest

Thank you for accepting the invitation, you are confirmed to attend the University of Southern California Roundtable on Homelessness scheduled for Thursday, October 27, 2016 at 10:00 a..m. The meeting details and parking information are as follows:

Name of Meeting: *University of Southern California Roundtable on Homelessness*

Hosted by: *Chief Earl Paysinger, V.P. Civic Engagement, University Relations, USC*

Purpose: *This is a single purpose, one-hour, informal roundtable discussion gauging the participants' views concerning the role of colleges and universities in helping to address homelessness in this region and beyond.*

Date: *Thursday, October 27, 2016*

Time: *10:00 a.m.*

Guests: *Approximately 20 guests*

Location:
USC University Club
705 West 34th Street
Los Angeles, California 90089

Parking:
(See attached map) Parking has been arranged for you at Parking Structure D (PSD)
Enter off Jefferson at Royal Street (Its just east of Hoover St.)
Parking Attendant on site.
Upon arrival at parking kiosk, provide the attendant with the following : "You are attending the USC Roundtable on Homelessness"

If you have questions regarding this meeting, please email me at palarcon@usc.edu or call me at (213) 740-8314. Please confirm receipt of this email, thank you.

See you tomorrow!

Sincerely,

Patricia Alarcon
USC University Relations
Office: (213) 740-8314
Email: palarcon@usc.edu

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Dina R. Andrews
Director of Scheduling
Council Member Marqueece Harris Dawson
Los Angeles 8th District
200 N. Spring Street, Room 450
Los Angeles, CA. 90012
Phone: 213.473.7008

Visit our website:
http://mhdcd8.com

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Rachel Brashier
Policy Director
Councilmember Marqueece Harris-Dawson
200 North Spring Street Room 450
Los Angeles, CA 90012

213.473.7008
rachel.brashier@lacity.org